Timberlake Estates Property Owners Association

TEPOA • P.O. Box 452 • Cypress, TX, 77410-0452

Timberlake Estates Park & Lake Usage Form

The intent of this form is to provide the TEPOA Board with information on what events are occurring at the TEPOA Park and to ensure those who use the Park and Lake abide by the rules.

Property Owner First & Last Name: _____

Property Owner Street Address: _____

Property Owner Phone Number: _____

Property Owner email address: _____

Requested Date of Event: _____

Requested Event Start & End Time: _____

Event Description: _____

_____

_____

_____

_____

Expected number of people attending the event: _____

Will you require the use of the volleyball court? Y _____ N _____

Will there be alcoholic beverages consumed at the event? Y _____ N _____

If you answered yes to the consumption of alcoholic beverages question, you are required to hire at least one uniformed police officer prior to the event for the duration of the event and you must provide proof that you have done so.

As the sponsor of the event…

- You are responsible for cleanup of all trash and debris from the event. If the area is not picked up, you will be responsible for reimbursing the Association for the cost of cleanup.
- You and your event attendees are expected to obey the posted park rules
- You must be current on your TEPOA maintenance fees to use the lake facilities for special events.

Please sign and date this form, then return it to the Board Member who is responsible for the lake **no later than one week prior to your event**.

_____

Property Owner Signature Date

DO NOT WRITE BEYOND THIS POINT – FOR TEPOA BOARD USE ONLY - APPROVALS

Board Member #1 Date

Board Member #2 Date